

Privacy Policy

Effective Date: October 19, 2024

Green Arch, located at Unit 12, Al Habtoor Business Tower, Dubai Marina, Dubai, UAE, is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website <https://greenarchdxb.com>. By accessing or using our site, you agree to this policy.

1. Information We Collect

We may collect the following types of information from users:

- **Personal Identification Information:** Name, email address, phone number, and any other personal information you provide through our contact forms or by emailing us at office@GreenArchDXB.com.
- **Automatically Collected Information:** Information such as your IP address, browser type, device details, and pages visited on our website. This data helps us improve the user experience.
- **Communication Data:** If you contact us directly, we may collect additional information, such as the content of your messages, attachments, and other details you share.

2. How We Use Your Information

We use the information we collect for the following purposes:

- **To Improve Our Services:** We use usage data to enhance the performance and functionality of our website.
- **To Communicate with You:** We may use your personal details to respond to inquiries, provide updates, and send promotional materials if you have opted in to receive them.
- **For Legal Obligations:** We may use your data to comply with applicable laws, regulations, or governmental requests.

3. Sharing Your Information

We do not sell or share your personal information with third parties, except in the following cases:

- **Service Providers:** We may share information with trusted third-party providers who help us operate our website or manage our business activities, provided they agree to protect your data.
- **Legal Compliance:** We may disclose your information if required by law or if we believe it is necessary to protect our rights, comply with legal proceedings, or prevent fraud.

4. Cookies and Tracking Technologies

Green Arch uses cookies to improve your experience on our site. Cookies are small data files that are stored on your device when you visit our site. These files help us track user preferences and activity to deliver a more personalized experience.

You may choose to disable cookies in your browser settings; however, this may affect the functionality of certain features on our site.

5. Security of Your Information

We take reasonable measures to secure your personal information from unauthorized access, use, or disclosure. However, no security system is impenetrable, and we cannot guarantee the absolute security of your data.

6. Your Data Protection Rights

As a user, you have the following rights:

- **Access:** You have the right to request copies of your personal data.
- **Rectification:** You have the right to request that we correct any inaccurate or incomplete information.
- **Erasure:** You have the right to request that we erase your personal data under certain conditions.
- **Restrict Processing:** You have the right to request that we restrict the processing of your data under certain conditions.
- **Object to Processing:** You have the right to object to the processing of your data in specific circumstances.

To exercise any of these rights, please contact us at office@GreenArchDXB.com.

7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. When we do, we will revise the "Effective Date" at the top of this page. We encourage you to review this policy regularly to stay informed about how we are protecting your information.

8. Contact Information

If you have any questions about this Privacy Policy, please contact us:

- **Address:** Unit 12, Al Habtoor Business Tower, Dubai Marina, Dubai, UAE
- **Phone:** +971 4 567 8901
- **Email:** office@GreenArchDXB.com